**Resources for managers**

**Recommendations from David Brindley, managing editor of National Geographic; David Yontz, managing editor of Creators Syndicate; Rebecca Dyer, copy editor at The Arizona Republic – presenters at ACES Pittsburgh 2015.**

You don’t need to agree with everything you read. Pick out what works for you. Successful management styles, solutions and strategies will depend on what’s best for you, your employees and your shop.

**Books**

*Lead From the Heart* by Mark C. Crowley

*The One-Minute Manager* by Ken Blanchard and Spencer Johnson

*Managing Transitions:  Making the Most of Change* by William Bridges

*The First-Time Manager* by Loren Belker, Kim McCormick, and Gary Topchik

*Managing Up: 59 Ways to Build a Career-Advancing Relationship with Your Boss* by Michael S. Dobson and Deborah Singer Dobson

*Seven Habits of Highly Effective People* by Stephen R. Covey

*Who Moved My Cheese? An Amazing Way to Deal With Change in Your Work and in Your Life* by Spencer Johnson

### *The Gifted Boss: How to Find, Create and Keep Great Employees* by Dale Dauten and Dale A. Dauten

**Websites/Blogs**

<http://managementhelp.org> – Free library on management resources.

<http://stevebuttry.wordpress.com/2010/03/18/leading-your-colleagues-toward-prosperity/> – A blog post from Steve Buttry: Leading Your Colleagues Toward Prosperity. This deals specifically with managing in the changing newsroom.

<http://www.newsu.org/courses/managing-change> – A News U self-directed course (free) **–** Managing Change: Creating Strategies, Setting Priorities**.**
<http://www.newsu.org/courses/all?keys=leadership&x=0&y=0#table> – The News U “What Great Bosses Know” series. There’s a cost to this (although ACES members can get a discount).

<http://www.bizcoachinfo.com/archives/10315> –  A blog called The Biz Coach talks about “Four Reasons Why New Managers Fail” and the importance of delegating.

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**Courses/Seminars**

The Poynter Institute — [www.poynter.org](http://www.poynter.org)

American Management Association – [www.amanet.org](http://www.amanet.org)

**Tips**

Have a strong support network. ACES is a good start.

Seek out managers you know personally and in other industries. Tap their experiences and expertise. Working with people cuts across professions.

Keep up your other skills that got you where are you — whether it’s editing, designing or writing. Seek out conferences, classes and other ways to keep yourself current and fresh. Encourage that kind of training among your own employees.

Take care of YOU! Keep yourself healthy, take your vacations, take your sick time when you’re sick, cultivate outlets outside of work. Set a good example.